

**PGST YOUTH SERVICES
2021-22 EXTRA-CURRICULAR SCHOLORSHIP**

Port Gamble Youth Services provides extra-curricular scholarships to Port Gamble S’Klallam Youth up to the 12th Grade. In accordance with Port Gamble S’Klallam Tribe General Welfare Assistance Programs, scholarships will be awarded to the following:

- Youth in K-12th grade actively enrolled in school and/or Toddlers/Pre-School age AND
 - An enrolled member of the Port Gamble S’Klallam Tribe OR
 - An un-enrolled, direct descendent child of a Port Gamble S’Klallam Tribal member attending or residing within NKSD Boundaries OR
 - Youth residents of tribal families permanently living on the Port Gamble S’Klallam Reservation.
- * Youth enrolled in another tribe must provide written verification from their tribe certifying that they are not eligible to receive financial assistance for extra-curricular activities and/or driver’s education course fees. Youth whose enrolled Tribe provides support for these activities are not eligible to receive assistance from the Port Gamble S’Klallam Tribe.*

Awards will not exceed a total of \$600 for K-12th Grade and \$400 for Toddler/Preschool Age per year (July 1st to June 30th. Extra-curricular scholarships can be used for registration, fees, travel, and supplies/gear associated with activities through a school, club, or organization as well as approved structured and/or scheduled activities that are outside of the school day. Extra-curricular activities must promote positive choices and enhance the life, as well as academic success.

***Up to 50% of the total scholarship amount can be used for supplies or gear. Up to max award can be used for registration and fees. This Program complies with GW guidelines and qualifies as a taxable exempt service (See the Tribal General Welfare Exclusion Act of 2014 Internal Revenue Code 139E).**

Payments can be made directly to an organization or a reimbursement can be made to the family if appropriate receipts and verification are received. All payments or reimbursements must be set up as a vendor to be processed. Receipts must be submitted within one month of purchase to guarantee reimbursement. Only 50% of the total scholarship amount may be used for gear or supplies. The custodial parent is eligible to apply for a scholarship for a youth. If there is shared 50% custody parents must agree on the expense or each parent can apply for 50% of the scholarship amount. Youth who are wards of the Tribal Court and were eligible for services prior to placement outside the eligibility boundaries will remain eligible for services. Proof of residency may be required to determine eligibility for services.

Step 1. Applicant Information

Youth Applicant: _____ DOB: _____
 Address (not P.O. Box): _____ City/State/Zip: _____
 Telephone: _____ Email: _____
 School: _____ Grade or Age: _____

Tribal Affiliation:

Youth Enrolled PGST:	Yes	No	Enrollment # _____
Enrolled in Another Tribe:	Yes	No	
Bio-Parent Enrolled PGST:	Yes	No	Enrollment # _____
Live on Reservation:	Yes	No	
Attend or live in NKSD Boundaries:	Yes	No	

Youth Staff Only:

Date: _____
 Amount Used: _____
 Processed By: _____

Step 2. Activity Information

Activity: _____
 Organization/Program activity is associated with: _____
 Scholarship Assistance Needed:
 Payment made to Organization (must have Vendor Form on file): _____
 Payment request for personal reimbursement: _____
 Purchase Order to Big 5 (include items being purchased): _____

**Note: P.O is to be picked up at Youth Services and the receipt returned to Youth Services within the 48 hours or you will be billed for the P.O. amount. Only items listed on this application may be purchased without further approval. *Big 5 can only process POs during corporate business hours.*

I _____ (Parent/Guardian Name) have read and understand the above statement. I understand by submitting this scholarship a payment will be made. If the organization is not already a vendor, it will be my responsibility to have it set up for payment. If my youth decides not to participate it will be my responsibility to get a refund issued to the Tribe.

Parent/Guardian Signature _____ Date: _____

Step 3. Needed Documentation

Applications WILL NOT be processed without one of the following required documentation pertaining to your scholarship requests.

- Copy of registration, team roster, schedule, or other proof of participation in activity.

** Applications must be turned in BEFORE 4:30pm on Tuesday will be done the following Friday, with the exception of accounting closures.*