

**Port Gamble S'Klallam Tribe
Early Childhood Education Program
Policy Council Minutes
January 17,2018**

Members present: Donald Sullivan, Audreena Tom, Hatsi Trevathan, Steph Carpenter
Staff Present: Jacki Haight, Melissa Streun, Star Hagen, Marie Tabanera, Karron McGrady
Guests: Joe Sparr, Kara Wright, Roy Hellwig

The meeting was called to order at 1:05pm.

The purpose of the meeting was meet with the Tribal Planner and Architect to review EHS Major Renovation Project

- Discuss timeline
- Discuss Project Deliverables
- Review EHS Expansion Detail Spaces & Schematics

A discussion occurred and varied ideas exchanged for what this major renovation project will involve.

Action steps:

1. Follow up on every 2 week meetings (tribal planner/architect/ece mgmt../ ehs teachers and report at PC meetings.

Approved on the 28 day of February 2018.



Policy Council Member



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Members present: Donald Sullivan, Audreena Tom, Hatsi Trevathan, Steph Carpenter
Staff Present: Jacki Haight, Melissa Streun
Guests: Joe Sparr

The meeting was called to order at 12n.


The purpose of the meeting was to have a sub-committee meeting to discuss the ECE Child Care Fee Policy.

A robust discussion occurred and varied ideas exchanged for what would it look like to create a flat fee structure for the whole year.


Action steps:

1. Schedule another meeting and follow up with discussions.

Approved on the 28th day of February 2018.



Policy Council Member



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Policy Council Minutes

December 12th 2017

Members present: Charin Godbolt, Audreena Tom, Hatsi Trevathan, Savannah Strickland, Judy Hunt
Staff Present: Jacki Haight
Guests: Joe Sparr

The meeting was called to order at 1:35pm.

Approve Activities/Minutes: November 14th, 2017

Savannah motioned to approve the minutes. Charin seconds the motion. November 2017 minutes are approved.

Additions/Approval of Agenda: December 12th, 2017

Audreena asked that OB #2 EL6 Attendance is moved to January's agenda. Hatsi motioned to approve the revised agenda. Charin seconds the motion. The agenda was approved, and OB #2 was tabled.

Old Business:

1. EHS Expansion Grant

Joe Sparr and Jacki update Policy Council on the Expansion Grant. Tribal Council's approval is needed before hiring an architect can take place. The next council meeting takes place December 18th. They plan to hire Tormod Hellwig, who has worked for the Tribe before and is familiar with the ELC project. Tormod Hellwig has already created a rough floorplan for the grant application. The actual plan will be created later, after meetings with staff and Policy Council have taken place. Tribal Council has approved the grant and will add \$250,000.

2. Discuss/ Approve ERSEA – EL6 Attendance P/P

Tabled.

3. Discuss next steps in approving P/P

- a. Child Care Fees
- b. Mental Health Services

Jacki would like a separate work group to look into P/P of a and b. The date is set for January 9th.

New Business:

1. Policy Council Recruitment for Elections

Policy Council reviews the forms. A voting station will be set up the week of January 8th and close on the 12th.

2. Parent Committee Minutes

Minutes were reviewed.

3. ECE Final Report to Tribal Council comp. 12/8/17

Final report was reviewed.

4. Personnel Updates

a. On-call

A candidate was selected for this position.

b. Re- Org. and development of Data Support Specialist job description

Some reorganization will take place with multiple management staff. Melissa will cover eligibility and daycare billing. Star will take on more data related duties and Shawnene will focus on family case work. Jacki will have more conversations with Kara and HR about the final job description of the Data Support Specialist position.

Meeting is adjourned.

Approved on the 28th day of February 2018.



Policy Council Member



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