



# NOO-KAYET

## DEVELOPMENT CORPORATION

### **\*\*\* Board Director Opening \*\*\***

### **\*\* All PGST Tribal Members are Welcome and Encouraged to Apply \*\***

The Noo-Kayet Development Corporation (NKDC) seeks talented, experienced, and positive professionals to apply for consideration to serve on its Board of Directors.

#### **Background**

NKDC is the economic development arm of the Port Gamble S'Klallam Tribe (PGST) and is receiving applications for open seats on its Board of Directors. The name "Noo-Kayet" is from the Port Gamble S'Klallam Tribe's native language term "nəxʷqíyt" (pronounced "noo-kay-et"), which means "land of the noon day sun."

The Board of Directors is responsible for the governance and leadership that shapes the future success of this dynamic and growing business enterprise. The Board and the PGST are currently accepting Letters of Interest for two (2) vacant voting Board Director positions.

#### **Mission**

NKDC provides strategic guidance, business management, analytics, entrepreneurial startup assistance, feasibility analysis, funding and oversight of all new and existing businesses of PGST. Noo-Kayet's mission is to promote relevant, sustainable economic development and to advance the diverse, long-term economic interests of the Port Gamble S'Klallam Tribe.

#### **Enterprises**

NKDC enterprises are located on the North Kitsap Peninsula in Kingston, Washington, and include The Point Casino and Hotel, Gliding Eagle Market, Kountry Korner, Miller Bay Properties, Market Fresh Catering, and High Point Cannabis. However, NKDC is planning to grow its family of companies and investments in the months and years to come.

## **Director Responsibilities**

The ideal NKDC Board Director candidate has a combination of some or all the following in their background and must qualify for a Class III gaming license with the Port Gamble S'Klallam Tribal Gaming Agency. Each Board position serves a 3-year term.

Applicants with experience in business financial performance and forecasting, business development and sales, for-profit strategic planning, talent development, or mergers and acquisitions are some of the professional traits of applicants that, if selected, add value to the NKDC family of companies as well as implementation of our Long-Term Investment Plan.

- **Minimum Qualifications** – The following are minimum requirements that an applicant must meet to be considered for appointment to the NKDC Board of Directors.
  - ✓ Commitment and ability to attend all Board meetings.
  - ✓ Commitment to read board packets in preparation for each Board meeting.
  - ✓ Qualify for a Class III gaming license including an extensive background check.
  - ✓ Must be at least twenty-one (21) years of age.
  - ✓ Ability to read financial statements, including profit and loss statements and balance sheets.
  - ✓ Background working in one or more of the following: tribal gaming; hospitality industry; management level experience in a business, bank or finance; human resources management; federal contracting; mergers and acquisitions.
  - ✓ Adhere to policies supporting diversity, equity, and inclusion in the workplace.
  - ✓ Adhere to other policies of the NKDC Board of Directors, including the Board's policy on confidentiality and non-competition.
  - ✓ Must have a positive, respectful and professional character that honors NKDC and the PGST.

➤ **Preferred Experience** – The following preferred experience adds substantial value to the board decisions and NKDC success but is not required to be considered for appointment to the NKDC Board of Directors.

- ✓ Strong financial oversight experience.
- ✓ Experience making investments, investment banking, or conducting mergers and acquisitions.
- ✓ Strong business acumen, including finance and operating strategy supporting growth.
- ✓ Experience in building customer experience models or digital customer experiences.

Note: The NKDC Charter indicates that, once an NKDC voting Board member, gambling at The Point Casino is strictly forbidden.

### **Time Commitment**

Board members are expected to attend an average of 12 in-person meetings every year, with an estimated time commitment of approximately 10-16 hours per month including meeting preparation and attendance. Directors are paid a monthly per meeting stipend, mileage reimbursement, and provided access to paid events/conferences. Additional responsibilities include being available via e-mail and phone when the need arises and reviewing a significant amount of documentation on a regular basis prior to each meeting as needed.

### **Submission Process**

To be considered for appointment to the Board of Directors, applicants must:

1. Meet the minimum requirements listed above.
2. Submit both a cover letter or a letter of interest and a current resume.
3. Able to successfully pass a full background check in order to receive proper licensing.

### **How to Apply**

Applicants interested in being considered for a Director position on the NKDC Board may submit their cover letter and a current resume to:

Kristina Brysz – Executive Assistant to the CEO  
E-mail: [Kbrysz@noo-kayet.com](mailto:Kbrysz@noo-kayet.com)

### **Submission Deadline**

All cover letters and resumes must be received by 5:00pm on Friday, March 12, 2021.

### **Questions?**

Please contact Tina Brysz at 360-297-7461 to address questions regarding this posting.